



SRI AUROBINDO COLLEGE

(University of Delhi)
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श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

August 1, 2020

Dated

Ref. No.

Minutes of the Meeting XVI - IQAC

The meeting of the IQAC Committee was held on Saturday, 1st of August, 2020 at 10:30 AM on Zoom Platform. The following were present.

1. Dr. Vipin Kumar Aggarwal	Chairman (Principal Offg.)
2. Dr. Sangeeta Kaul	Coordinator
3. Mrs. Shobhna Chandra	Faculty Member
4. Mrs. Vandana Bhalla	Faculty Member
5. Dr. Rashmi Mathur	Faculty Member
6. Dr. Soni Rastogi	Faculty Member
7. Dr. Aprajita Chauhan	Bursar
8. Dr. Meeta Mathur	Faculty Member and NAAC Convener
9. Ms. Hema Nagpal	Faculty Member
10. Ms. Shalini	Librarian
11. Mr. Manoj Sharma	Alumni Representative
12. Dr. Raj Kumar Verma	Faculty Member
13. Mrs. Meenu Panwar	Section Officer (Administration)
14. Mr. Ravinder Singh	Section Officer (Accounts)
15. Ms. Ananya Banerjee	Student, B. Sc. Physical Sciences
16. Mr. Parth Bhardwaj	Student, B. A. (Hons) English

The following issues were discussed during the meeting :

1. Confirmation of the minutes of the meeting held on 20th of March, 2020.
2. The Cultural Committee mentioned the efforts and schedule for the first ever virtual Annual Day to be held on the 05th of August, 2020 on Zoom Platform, with the Pro-VC of University of Delhi, Prof. P C Joshi being the Guest of Honour for the occasion, along with Prof. Balaram Pani, Dean of Colleges, University of Delhi, who was the Guest of Honour for the occasion.



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3. It was brought to the notice of the IQAC that the previous Semester, despite being virtual, witnessed increased student-faculty participation in various co-curricular activities, total number of classes held, detailed list of notes circulated and uploaded on college website and discussion / doubt clearing sessions on online platforms. The course material was regularly uploaded on the college website for the ease and convenience of the students in terms of accessibility.
4. There were a host of activities that were conducted on online platforms such as Google Meet (the faculty members were provided with G-suite account for ease of conduction of classes) and Zoom (paid subscriptions were taken on monthly basis to allow for participation on larger scale, for both faculty and students). These activities included :
 - a. Creativity workshop for students and faculty, conducted by the IQAC on 1st of May 2020, for both faculty and students, during the times of Pandemic.
 - b. A series of webinars and discussion platforms were hosted by the Department of Commerce to enlighten one and all about the dynamics of changing environment in every aspect.
 - c. A special focus was laid on the conduction of multiple Faculty Development Programmes organized by the Department of Commerce in the month of May, June and July, in order to equip the Faculty members with the instruments to conduct virtual classes and assessments and upgrade their knowledge base in the virtual arena.
 - d. The special attention was laid on the physical and mental health of the students and faculty. In this regard, events, under the aegis of IQAC were organized that focused on mental health (Mind, Body and Wellness Program on Zoom Platform, with eminent psychologists from US, as Speakers) and physical health (multiple Aerobics, Zumba



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and Yoga sessions conducted as part of Fitness week for both students and faculty, organized by the Department of Commerce).

- e. The co-curricular activities were conducted online in full swing by the Sage Society, Gender Sensitization Forum, the Quiz Society etc. for the interest and active involvement and participation of the students, across the University.
 - f. Multiple events were conducted for the students to enlighten them on the available choices of career paths and what are the possibilities that have arisen out of the on-going Pandemic.
5. It is decided that live-streaming of the flag hoisting shall be done through Zoom, as well as the Facebook account of the college, on the event of Independence day on 15th of August 2020.
 6. It was suggested that the Time-table committee should prepare and submit the final time-table to the college administration and to the various departments, before for the beginning of the next Semester, on the 10th of August 2020. Also, the same should be uploaded on the college website for the purpose of ready reference of the students.
 7. It was suggested that the fee-structure can be revised for students belonging to the economically weaker class of the society, especially when majority of families were bearing the brunt of the Pandemic in terms of low or no-income.
 8. Library Section :
 - a. The special kind of the resources being provided by Central Reference Library under aegis of Delhi University Library System for users' too had been put up for users both at College E-Library section and at the Online Library portal(www.aurobindomlibrary.wordpress.com) for users'.
 - b. Online repositories like NDL(National Digital Library), NROER(National Repository for Open Educational Resources) for the users' and N-LIST are enrolled with password facility.



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- c. About 10-12 kinds of varied digital collective resources too have been linked for users' with E-Periodicals, E-books with e-mail marking to let the users' access them with login-password basis.
- d. An audio-video based virtual learning resource kind system too has been pointed for ease of users' access specially launched by Delhi University.
- e. A special section based digital collection and other kinds of contents for the SOL, NCWEB and IGNOU based students' and learners' has been incorporated both under E-Library section and Library Website for centre heping at SACM.
- f. Other kinds of online Public Library like PLOS links too have been showcase via link for students.
- g. Every year syllabi for students' under DU portal too are digitally preserved for accessibility in future too in CDs.
- h. E-books as desired by students and those listed in the Syllabi too are e-mailed time to time.
- i. Daisy players' for VI 's are provided on annual basis mode.
- j. VI students are helped with respective software(s) like NVDA, jaws, in even normal laptops with launched on the site basis.
- k. Digital dairies like Laptops too are distributed to students' on annul basis and for the retention upto Covid-19 times for online use at home.
- l. Online Question Papers for users to prepare for OBE-20 exams for final year students' too had been put up under E-lib section and linked on Library website.
- m. Other kind of exam preparation material too had been put up on the Library website for use by final year students.
- n. Also a list of the 24 AICTE courses for various category of users to enhance with technology had been shared especially for Covid-19 Learning times.

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- o. Also, specially granted copies of research based text by users' like faculty and researchers are maintained under special head of "Special Specimen grants"
- p. Regularly procured print versions of resources too are acquired, processed and disseminated timely basis.

Sangeeta

Dr. Sangeeta Kaul
Coordinator
IQAC

Vipin

Dr. Vipin Kumar Aggarwal
Chairman
IQAC